PLANNED PARENTHOOD FEDERATION OF NIGERIA

Applicants’ Form 2

SUMMARY OF RESUME IN RESPECT OF APPLICATION FOR THE POST OF: **MARKETING & COMMUNICATIONS OFFICER**

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| **NAME** | **Age/****Gender** | **Requisite Qualification****(as advertised)** | **Summary of Qualifications Obtained** **by applicant (with dates)** | **Summary of Applicant’s Work Experience (with dates)** |
|   | e.g.35/ Male | * B.Sc Marketing, Business Administration, Mass Communication or equivalent.
* Five years relevant work experience including three years in NGO (preferably in SRH).
* Excellent contextual, analytical, writing and oral communication skills.
* Team playing qualities/experience.
* Familiarity with key national and international implementing support and donor organisation in SRH.
* Computer literacy skills such as Microsoft Packages (excel, word, access), SPSS, Epi-info, etc.
* Sensitive and caring but firm and decisive in managing senior-level staff.
* Strong knowledge of NGO operations particularly those in reproductive health including family planning, maternal and child health, sexual health and women development program development and management**.**
* Research experience (design, data collection and analysis, and survey methods)**.**
* Familiarity with varied socio-cultural issues as they relate to SRH issues in the country and sensitivity to cross-cultural issues and concerns.
* Membership of a Professional Marketing/Public Relations Institution or Association will be helpful.
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**(please expand this form as may be required)**